



INTERNET PRIVACY POLICY

Updated: May 2024

This Internet Privacy Policy governs the collection, use, and protection of personal information by AAW, the owner and operator of the website. It outlines the purpose of the policy, emphasizing the voluntary submission of personal information by visitors. The policy highlights measures to ensure compliance with applicable privacy laws in Australia, including the protection of users' data and their rights.

Contents

- 1. OVERVIEW AND PURPOSE.....2**
- 2. DEFINITIONS:2**
- 3. GUIDELINES3**
 - a. PERSONAL INFORMATION.....3**
 - b. USE OF INFORMATION3**
 - c. COLLECTING INFORMATION ON REGISTERED MEMBERS.....3**
 - d. REGISTRATION3**
 - e. CREDIT CARD DETAILS3**
 - f. DISCLOSURE3**
 - g. SECURITY4**
 - h. COLLECTING INFORMATION FROM USERS4**
 - i. IP Addresses4**
 - ii. Cookies and Applets4**
 - i. ACCESS TO INFORMATION4**
 - j. LINKS TO OTHER SITES4**
 - k. PROBLEMS OR QUESTIONS4**
- 4. POLICY RESPONSIBILITIES.....4**
- 5. MONITORING AND REVIEW5**
- 6. ACCESSIBILITY TO THIS POLICY.....5**
- 7. RELATED LEGISLATION, POLICIES AND DOCUMENTATION5**

1. OVERVIEW AND PURPOSE

This website is owned and operated by **AAW Global Logistics (Australia) Pty Ltd** and will be referred to as “We”, “our” and “us” in this Internet Privacy Policy. By using this site, you agree to the Internet Privacy Policy of this website (“the website”), which is set out on this website page. The Internet Privacy Policy relates to the collection and use of personal information you may supply to us through your conduct on the website.

We reserve the right, at our discretion, to modify or remove portions of this Internet Privacy Policy at any time. This Internet Privacy Policy is in addition to any other terms and conditions applicable to the website. We do not make any representations about third party websites that may be linked to the website.

We recognise the importance of protecting the privacy of information collected about visitors to our website, in particular information that is capable of identifying an individual (“personal information”). This Internet Privacy Policy governs the manner in which your personal information, obtained through the website, will be dealt with. This Internet Privacy Policy should be reviewed periodically so that you are updated on any changes. We welcome your comments and feedback.

2. DEFINITIONS:

Personal Information: Refers to any information that identifies or can be used to identify an individual, including but not limited to name, email address, address, telephone numbers, and financial information.

Website: Denotes the online platform owned and operated by AAW Global Logistics (Australia) Pty Ltd, accessible via the internet and through which users may interact and provide personal information.

Registered Members: Individuals who have completed the registration process on the website and provided personal information to access enhanced services.

Registration: The voluntary process through which users provide personal details to create an account on the website, enabling access to additional features and services.

Credit Card Details: Information provided by users for the purpose of processing payments on the website, including credit card number, expiration date, and security code.

Disclosure: The act of sharing personal information with third parties, as outlined in this Internet Privacy Policy, including instances where consent is obtained or disclosure is necessary to fulfill legal obligations.

Security Measures: Procedures and protocols implemented to protect the confidentiality, integrity, and privacy of personal information submitted through the website, including encryption, firewalls, and access controls.

IP Address: A unique numerical label assigned to each device connected to a computer network, used for communication and identification purposes.

Cookies and Applets: Technologies used to enhance user experience and monitor site usage, including small text files stored on users' devices and software applications embedded within webpages.

3. GUIDELINES

a. PERSONAL INFORMATION

Personal information about visitors to our site is collected only when knowingly and voluntarily submitted. For example, we may need to collect such information to provide you with further services or to answer or forward any requests or enquiries. It is our intention that this policy will protect your personal information from being dealt with in any way that is inconsistent with applicable privacy laws in Australia.

b. USE OF INFORMATION

Personal information that visitors submit to our site is used only for the purpose for which it is submitted or for such other secondary purposes that are related to the primary purpose unless we disclose other uses in this Internet Privacy Policy or at the time of collection. Copies of correspondence sent from the website, that may contain personal information, are stored as archives for record-keeping and back-up purposes only.

c. COLLECTING INFORMATION ON REGISTERED MEMBERS

As part of registering with us, we collect personal information about you in order for you to take full advantage of our services. To do this it may be necessary for you to provide additional information to us as detailed below.

d. REGISTRATION

Registration is completely optional. Registration may include submitting your name, email address, address, telephone numbers, option on receiving updates and promotional material and other information.

e. CREDIT CARD DETAILS

Credit Card details are only stored for the processing of payment and will be deleted once payment is processed.

f. DISCLOSURE

Apart from where you have consented or disclosure is necessary to achieve the purpose for which it was submitted, personal information may be disclosed in special situations where we have reason to believe that doing so is necessary to identify, contact or bring legal action against anyone damaging, injuring, or interfering (intentionally or unintentionally) with our rights or property, users, or anyone else who could be harmed by such activities. Also, we may disclose personal information when we believe in good faith that the law requires disclosure.

We may engage third parties to provide you with goods or services on our behalf. In that circumstance, we may disclose your personal information to those third parties in order to meet your request for goods or services.

g. SECURITY

We strive to ensure the security, integrity and privacy of personal information submitted to our sites, and we review and update our security measures in light of current technologies. Unfortunately, no data transmission over the Internet can be guaranteed to be totally secure.

However, we will endeavour to take all reasonable steps to protect the personal information you may transmit to us or from our online products and services. Once we do receive your transmission, we will also make our best efforts to ensure its security on our systems.

In addition, our employees and the contractors who provide services related to our information systems are obliged to respect the confidentiality of any personal information held by us. However, we will not be held responsible for events arising from unauthorised access to your personal information.

h. COLLECTING INFORMATION FROM USERS

i. IP Addresses

Our web servers gather your IP address to assist with the diagnosis of problems or support issues with our services. Again, information is gathered in aggregate only and cannot be traced to an individual user.

ii. Cookies and Applets

We use cookies to provide you with a better experience. These cookies allow us to increase your security by storing your session ID and are a way of monitoring single user access. This aggregate, non-personal information is collated and provided to us to assist in analysing the usage of the site.

i. ACCESS TO INFORMATION

We will endeavour to take all reasonable steps to keep secure any information which we hold about you, and to keep this information accurate and up to date. If, at any time, you discover that information held about you is incorrect, you may contact us to have the information corrected.

In addition, our employees and the contractors who provide services related to our information systems are obliged to respect the confidentiality of any personal information held by us.

j. LINKS TO OTHER SITES

We provide links to Websites outside of our websites, as well as to third party websites. These linked sites are not under our control, and we cannot accept responsibility for the conduct of companies linked to our website. Before disclosing your personal information on any other website, we advise you to examine the terms and conditions of using that Website and its privacy statement.

k. PROBLEMS OR QUESTIONS

If we become aware of any ongoing concerns or problems with our websites, we will take these issues seriously and work to address these concerns. If you have any further queries relating to our Privacy Policy, or you have a problem or complaint, please contact us.

For more information about privacy issues in Australia and protecting your privacy, visit the Australian Federal Privacy Commissioner's website.

4. POLICY RESPONSIBILITIES

This policy will be reviewed and approved by the Chief Information Officer (CIO).

5. MONITORING AND REVIEW

The Senior System Analyst is responsible for reviewing the policy on an annual basis or sooner if any changes necessitate policy amendment, in which case the Policy must be updated and submitted to the CIO for review and approval.

6. ACCESSIBILITY TO THIS POLICY

This Policy is available on our website.

7. RELATED LEGISLATION, POLICIES AND DOCUMENTATION

- Privacy Act 1988 (Cth) (the Privacy Act)